

Meetings & Events Package 2016

REASONS FOR RAMADA

#86

"The Place to Meet"

More than you expect

Welcome to the ideal location for your next meeting, convention, special event, or retreat. Ramada Duncan is conveniently located in the heart of the Cowichan Valley and within minutes to Duncan's downtown core. We are also within close proximity to the Island Savings Recreational Centre, BC Forest Museum, shopping and other major attractions.

Our 4,700 square feet of function space is designed with your comfort and convenience in mind. With up to 6 meeting rooms offering high speed wireless Internet access, we can accommodate groups of all sizes, from four to 300 people. In addition to our flexible function space, our experienced catering and events team will take care of all the details to guarantee your event is a success.

Enclosed you will find information on our banquet and hotel guestrooms, our offerings for meals, coffee breaks and bar services. Select from the menu items we've listed, or work with our events team to customize an exclusive menu for your event. Our extensive flexible catering options allow you to develop the menu that best meets your needs.

Great quality, elevated service, fine accommodations; whatever your event, the Ramada Duncan will deliver more than you expect.

Mary Lionas
Events Manager
250.748.4311



1-888-858-2200
www.RamadaDuncan.com

140 Trans Canada Highway, Duncan, BC V9L 3P7
Property Direct: 250-748-4311

Accommodations



Nestled in the heart of the Cowichan Valley – close to shops, restaurants and attractions – Ramada Duncan is the perfect choice for business and leisure travelers. Guests will enjoy comfortable rooms, great rates and friendly service at this full service, pet friendly hotel.

Standard Guest Rooms

All rooms feature either one king size, one queen size or two queen size comfortable beds, a work desk, fridge, microwave, flat screen TV, Keurig coffee maker and free hi speed wireless internet.

One Bedroom Kitchen Suite

These spacious suites offer a queen size bed and a pull out sofa bed in the living-room area. Each suite comes

with a fully equipped kitchen including a full sized fridge, oven, stove, microwave, dishes, cutlery, utensils, pots and pans.

King Fireplace Suite

This cozy suite features a king bed, gas fireplace, two person soaker tub, glass walk-in shower, and also an additional overstuffed chair for your comfort.

Family Suite

Our Family Suite is spacious, modern and bright and is ideal for those traveling with children or those needing additional space. It features two queen size beds, a pull out sofa bed and two accent chairs for your comfort.

Hotel Features

- Free parking, large lot for over-sized vehicles
- Free WIFI throughout entire property
- Free local and long distance calls
- Conveniently located in the town of Duncan
- Walking distance to shopping malls & downtown
- The Old Fork Restaurant & River Rock Bar + Grill

Guest Room Features

- In-room microwave, fridge
- Digital cable TV
- Pet-friendly rooms
- Kitchen suites
- 100% smoke free
- Keurig coffee maker

Conference Rooms



BALLROOM \$500.00 full day/\$350.00 half day

Let the powers combine! Our Driftwood, Orca & Sitka Rooms open up to create a grand space complete with high ceilings, natural light, built in dance floor and stage area.

DRIFTWOOD \$250.00 full day/\$150.00 half day

Ideal for cocktail receptions, intimate meals or business meetings and seminars. Featuring high ceilings & patio doors that open onto a charming courtyard.

ORCA \$250.00 full day/ \$150.00 half day

Productivity starts here! A distraction free zone for your important business meetings and workshops.

SITKA \$250.00 full day/ \$150.00 half day

With large windows which encourage mindful inspiration, this room is a favourite among meeting planners.

FIRESIDE \$150.00 full day/ \$115.00 half day

It's like your living room away from home complete with a gas fireplace, large windows, chalkboard wall and a built-in projector screen.

THE BOARDROOM \$100.00 full day/\$65.00 half day

A cozy private boardroom with seating for 10 great minds.

GAMES ROOM \$100.00 full day/ \$65.00 half day

A casual meeting space where you can play pool and have a bite to eat. A room with lots of natural light and complimented by the large picture windows.

COURTYARD \$500.00 per day

A charming setting for outdoor functions including weddings and cocktail receptions. It is home to our spectacular 150 year old Sequoia tree.

MEETING ROOM DIMENSIONS AND CAPACITIES

Room Name	Size (in feet)	Square Feet	Banquet Rounds	Banquet (Round & Rectangles)	Theatre	Classroom	Boardroom	U-Shape	Standing Reception
Ballroom (3 combined)	57 x 73	4122	200-240	300	300	180	-	-	350
Driftwood	53 x 24	1272	48 - 64	-	100	48	40	44	100
Orca	57 x 25	1425	48 - 64	-	100	48	40	44	100
Sitka	57 x 25	1425	48 - 64	-	100	48	40	44	100
Fireside	14 x 28	520	-	-	25	12	20	-	25
Boardroom	9 x 24	216	-	-	-	-	10	-	-

A la Carte



Beverages

Freshly Brewed Regular & Decaffeinated Coffee
& a Selection of Teas **\$2.75 per person**

Hot Chocolate **\$3.25 per person**

Orange, Apple, Cranberry, Grapefruit and Pineapple
Juice **\$17.95 per pitcher**

Coke, Diet Coke, Root Beer, Ginger Ale, Sprite, Iced Tea,
Water **\$15.95 per pitcher**

Bottled Pop, Juice or Vitamin Water **\$3.00 each**

Non-Alcoholic Punch (Fruit juices blended with soda,
serves 35 guests) **\$85.00 per 12 litres**

Spiked Punch, as above with sparkling wine (Fruit
juices blended with soda, serves 35 guests)
\$120.00 per 12 litres

Snacks

House Made Granola Bars **\$2.95 each**

Fresh Baked Croissants **\$3.00 each**

Fresh Baked Assorted Danishes **\$3.00 each**

Freshly Baked Muffins **\$2.50 each**

Freshly Baked Banana Bread **\$2.50 per slice**

Freshly Baked Cookies **\$9.95 per dozen**

Warm Sticky Cinnamon Buns **\$3.00 each**

Fresh Seasonal Fruit Platter

Small, serves 12 **\$40.00**

Medium, serves 25 **\$75.00**

Large, serves 50 **\$145.00**

Fresh Seasonal Vegetable Platter

Small, serves 12 **\$35.00**

Medium, serves 25 **\$65.00**

Large, serves 50 **\$125.00**

THEMED BREAKS (minimum 12 guests)

Cinammon Break: \$5.50/person

- Warm Sticky Cinnamon Buns
- Freshly Brewed Coffee
- Selection of Teas

Pick Me Up \$7.95/person

- Warm Baked Cookies
- Seasonal Fruit Platter
- Freshly Brewed Coffee
- Selection of Teas

Bake Shop Buffet \$9.25/person

- Muffins and Banana Bread
- Seasonal Fruit Platter
- House made Jam, Butter
- Freshly Brewed Coffee
- Selection of Teas

5% GST and 15% Gratuity will be added to prices.

Breakfast Buffets



The Continental \$11.95

- Selection of Fruit Juices
- Assorted Freshly Baked Pastries
- Fresh Seasonal Fruit Platter

Wellness Breakfast \$12.95

- Selection of Fruit Juices
- Choice of: Hot Oatmeal with Brown Sugar & Cold Milk or Honey Almond Dry Granola, Plain Yogurt, Cold Milk
- Fresh Seasonal Fruit Platter
- Add: Chilled Hard Boiled Eggs \$0.50 each

The Old Fork \$13.95

- Choice of: Folsom Prison Frittata (Ham, Bacon, Sausage and cheese) or A Boy Named Sue Frittata (spinach, mushrooms and goat cheese)
- Golden Hash Browns
- Fresh Fruit Platter

Silverbridge Breakfast \$14.95

- Choice of: Pancakes or Cinnamon French Toast, Maple Syrup & Butter
- Scrambled Eggs
- Choice of: Sausages or Bacon
- Golden Hash Browns
- Fresh Fruit Platter

Cowichan Valley Breakfast \$15.95

- Choice of: Traditional Eggs Benedict or Spinach Eggs Benedict Golden Hash Browns
- Fresh Seasonal Fruit Platter
- Assorted Fruit Juice

All breakfast buffets are served with Freshly Brewed Coffee & a Selection of Teas.

Pricing is per person.

A \$1.50 per person surcharge will apply for buffets under 15 guests.

5% GST and 15% Gratuity will be added to prices.

Lunch Buffets



Comfort Lunch \$15.95

- House Chipped French Fries
- House Mixed Green Salad
- Choice of: Grilled Swiss and Mushroom, Monte Cristo or Grilled Ham and Cheddar
- Choice of: Spinach, Caesar, Pesto Pasta or Potato Salad

River Rock Luncheon \$16.95

- Chef's House Made Soup of the Day
- House Mixed Green Salad
- Choice of: Spinach, Caesar, Pesto Pasta or Potato Salad
- Assorted Sandwiches served on Fresh Baguettes

Cedar Nook Luncheon \$17.95

- House Mixed Green Salad
- Choice of: House Made Chicken Tenders, Lemon Herb Chicken Breast, or Baked Lasagna
- Choice of: Herb Roasted Potatoes, Mashed Potatoes or Rice Pilaf Mixed Seasonal Vegetables

Cowichan's Best Burger Buffet \$18.95

- House Mixed Green Salad & House Chipped French Fries
- Our House Made Signature Certified Angus Beef Burger, Fresh Bun, Grilled Mushrooms and Bacon
- Lettuce, Tomato, Pickles, Cheddar Cheese and a choice of Condiments

Burrito Buffet \$18.95

- Chef's Sweet Corn Chowder
- Mexican Chopped Salad with Honey-Lime Dressing
- Choice of: Shredded Chicken & Black Beans or Slow Cooked Beef & Peppers 8" Warm Soft Flour Tortillas
- Zesty Tomato Rice
- Salsa, Sour Cream, House Made Hot Sauce, Black Olives, Tomatoes, Cheddar Cheese

All lunch buffets are served with dessert squares, fresh baked cookies, fresh coffee & a selection of Teas.

Pricing is per person.

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Reception & Appetizer Platters



By The Dozen

- Spinach and Goat Cheese Quiche Tarts **\$21.00**
- Ham and Swiss Quiche **\$21.00**
- Beef & Blue Cheese Crostini **\$18.00**
- Chilled Prawns **\$36.00**
- Thai Peanut Chicken Skewer **\$24.00**
- Spicy Asian Beef Skewer **\$21.00**
- Mini Crab Cakes **\$30.00**
- Neptune Vol-au-vent **\$36.00**
- Tuna Poke **\$24.00**
- Chicken Mousseline **\$24.00**
- Curried Lamb Meatballs **\$21.00**
- Potato Croquette **\$18.00**
- Vegan Cucumber Bites **\$24.00**
- Smoked Pork Tenderloin Crostini **\$24.00**
- House Smoked Salmon Vol-au-vent **\$30.00**
- Grilled Brie & Mushroom Finger Sandwiches **\$24.00**
- Dessert Platter **\$24.00**

By The Platter

- Chefs' Assorted Sandwich Platter **\$80.00**
 - 24 pieces of assorted sandwiches on a fresh baked baguette
- Tea Sandwich Platter **\$55.00**
 - 24 pc of Assorted Pinwheel and Finger Sandwiches
- Charcuterie & Antipasti Platter **\$100.00**
 - Local artisan meats, house pickled vegetables, crackers and crostini serves 12
- Assorted Cheese Platter **\$100.00**
 - A selection of domestic & imported cheese with a variety of crackers, serves 12
- West Coast Seafood Platter **\$150.00**
 - House smoked salmon, chilled garlic prawns, scallops, sliced red onion, capers, lemon, cream cheese, cocktail sauce and baguette slices, serves 12

Fresh Seasonal Fruit Platter

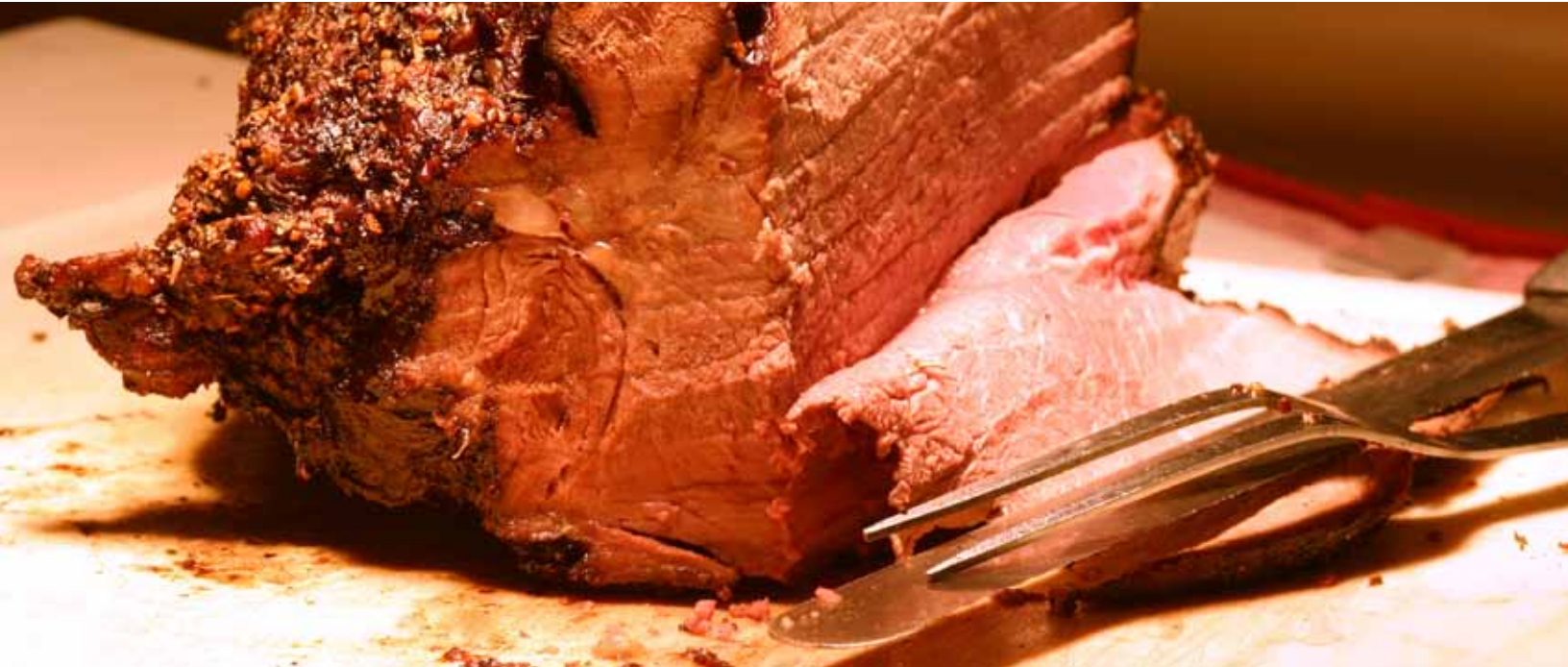
- Small, serves 12 **\$45.00**
- Medium, serves 25 **\$85.00**
- Large, serves 50 **\$165.00**

Fresh Seasonal Vegetable Platter

- Small, serves 12 **\$40.00**
- Medium, serves 25 **\$75.00**
- Large, serves 50 **\$145.00**

5% GST and 15% Gratuity will be added to prices.

Dinner Buffet Options



Juniper

- Two Salads
- One Side
- One Main

\$26.95

Warmland

- Two Salads
- One Side
- Two Mains

\$34.95

Kinsol

- Two Salads
- One Side
- One Main
- One Carved

\$36.95

Included with All Dinner Buffet Options

- Warm Bread Rolls and Butter
- Seasonal Garden Vegetables
- Assorted Dessert Squares, Cakes and Cookies
- Freshly Brewed Regular Coffee and a Selection of Teas, Decaf available upon request

Salads

- Organic Green Salad
- Zesty Thai Noodle Salad
- House Made Potato Salad
- Chef's Pasta Salad
- Freshly Tossed Caesar Salad
- Chef choice Spinach Salad

Main Courses

- Chicken Chasseur or Roasted Lemon Herb Chicken
- Maple Glazed or Lemon Dill Salmon
- Herb Crusted or Wine Poached Cod Loin
- Penne Chicken Alfredo or Baked Lasagna

Carved Items

- Roast Loin of Pork with Warm Apple Sauce
- Bourbon Glazed Ham with a Honey Mustard Glaze
- Slow Roasted Baron of Beef with Home Style Gravy

Sides

- Herb Roasted Potatoes, Traditional Mashed Potatoes and Gravy or Rice Pilaf

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The Liquor Cabinet



Bottled Beer

Domestic Beer \$6.00

Imported Beer \$6.50

Guinness Beer \$7.50



Red Arrow Draft Beer

Available upon request for groups over 100

Cider

Grower's Ciders (Apple and Pear) \$6.00

Smirnoff Ice \$6.50

Strongbow \$7.50



Wine (6 oz glass / bottle)

International House Red Wine \$6 / \$24

International House White Wine \$6 / \$24

Imported Red Wines \$7 and \$8 / \$28 and \$32

Imported White Wines \$7 and \$8 / \$28 and \$32



Spirits

Highballs \$5.00

Double Martinis \$8.00

Premium Highballs \$6.00

Shooters \$6.50

Banquet bar accepts debit, credit cards and cash.

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